

Disability Services

Requesting Accommodations

How do I request accommodations?

An accepted student must contact the Office of Disability Services at Disability.Services@Point.edu with the required documents listed below, preferably 30 days prior to the beginning of the semester.

The disability services director will engage in an interactive process with the student, which requires completion of an application for disability services and formal requests for documentation. The process will include consideration of any recommended reasonable accommodation that would enable the student to have an equal opportunity to benefit from the academic and spiritual programs offered by Point University.

Once evaluation of documentation is complete, the student will receive a Point University Accommodation Plan in writing. Accommodations are not retroactive and provision of accommodations by another institution does not guarantee eligibility at Point University.

After discussion of its contents, both student and disability services director will sign the document and the student will present his/her instructors with letters notifying them of the accommodations for which the student is eligible.

Required documents for students desiring disability services:

1. **Application.** Complete the [Application for Disability Services](#) OR Complete the [Application for Temporary Disability Services](#) for sudden illness or injury.
2. **Document Guidelines for Disabilities.** See our [webpage](#) for guidelines.