

Registrar's Office

How to Order an Unofficial Transcript

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Ordering an Unofficial Transcript

1. Access the ordering webpage by visiting www.point.edu/transcripts
2. Scroll down to the unofficial transcript request order form.

Unofficial Transcript Request Information:

Unofficial transcript requests will still be made through Point University. In order to obtain an unofficial transcript, please complete the Unofficial Transcript Request Form and submit by email, mail or fax to the main campus in West Point, Georgia. Please send to the addresses/fax number listed on the form.

Please contact the Registrar at point.registrar@point.edu or 706-385-1018 with any questions.

First Name *

Middle Name *

Last Name *

3. Submit form and allow up to one week for processing.

Have Questions? Email point.registrar@point.edu or call 706-385-1018.